



ADDENDUM # 01

DATED: 6/04/2026

RFQ N43133

Neighborhood & Business Revitalization (NBR) Program

The Purchasing Division must inform you of the following:

1. What benefits, resources, or support will be provided by the Unified Government to the organization selected through this RFQ?

The selected organization will receive financial compensation for its execution of the outlined scope of services. This is unrestricted funding that is paid out on a biannual basis. Traditionally, \$27,500 is allocated per year to support NBR organizations in their work; however, this amount is subject to change as funding is predicated on the annual budget adoption by the Unified Government Board of Commissioners.

Furthermore, UG Livable Neighborhoods staff will assist the organization by acting as a liaison between NBR organizations, the Unified Government, and registered neighborhood groups as requested.

2. What is the annual funding amount expected to be provided to the selected agency, and what matching fund requirements, if any, will apply?

The selected organization is required to present proof of fifty-percent financial match on an annual basis. For the remainder of the year (July 1- December 31), \$13,750 will be awarded, so proof of a financial match in the amount of \$6,875 must be presented for 2026.

Traditionally, \$27,500 is allocated per year to support NBR organizations in their work; however, this amount is subject to change as funding is predicated on the annual budget adoption by the Unified Government Board of Commissioners. This means that the amount required as proof of match for 2027 and 2028 will more than likely change.

Please review page 5-6 of the RFQ for restrictions around proof of a financial match.

3. Will the selected organization have access to Unified Government facilities, meeting spaces, or other public resources at no cost to support implementation of NBR activities?

The Unified Government waives fees associated with the usage of the county's Parks and Recreation facilities for up to five (5) approved events per year. This is outlined in "Memorandum of understanding between the Respondent and The Unified Government of Wyandotte County Parks & Recreation Department" referenced on page 5 of the RFQ. This Memorandum of understanding is **attached to this response as well.**

4. Are prior NBR contracts, scopes of work, performance reports, or previous RFQ/RFP documents publicly available for review? If so, could you please provide the location or link where these documents may be accessed?

Previous NBR contracts and relevant documents can be requested under the Kansas Open Records Act (KORA) through Clerk's Office [here](#). Please specify the neighborhood region and year associated with the contract you would like to review.

5. Aside from the review committee, who ultimately makes the final award decision for this RFP? For example, does the recommendation require approval by UG staff, the Mayor, the Board of commissioners, or another governing body?

The review committee, composed of Unified Government staff and, sometimes, community members (in an advisory capacity), makes a

recommendation to the County Administrator who provides final approval of RFQ award. Typically, elected officials do not participate in the review committee.

6. What performance metrics or key outcomes will be used to evaluate the success of the selected organization throughout the contract period?

The NBR program is evaluated on the NBR organization's alignment to the scope of services. This scope of services is outlined on page 4 of the RFQ. The deliverables in the scope of services are written to be specific, measurable, achievable, time-bound, and are intended to serve as the program's key performance indicators. For example, the selected organization will strive to "activate one (1) vacant storefront annually through recruitment and pop-up efforts" or three (3) over the contract's 30-month duration.

7. Is there an anticipated contract renewal process associated with this opportunity?

The selected organization will be awarded a 30-month contract with the term of agreement to start July 1, 2026, and end December 31, 2028, contingent on the organization's submission of the additional required documentation by July 15, 2026. The Unified Government intends to solicit proposals for all NBR areas in the last half of 2028. At that time, charitable organizations, including existing NBR organizations, will have an opportunity to submit proposals.

Please sign and date this amendment and return it, along with your Bid.

NAME/BUSINESS: _____

ADDRESS: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE: (_____) _____ EMAIL.: _____

ATTENTION OF: _____

TITLE: _____

SIGNED: _____

DATE: _____

All questions should be directed to the Purchasing Department at (913)573-5440.